



Maxxelli Consulting is a fast-growing company specializing in managing foreign direct investment projects in China.

In order to support our further growth, we are currently hiring a project manager:

Main Job Tasks and Responsibilities

The successful candidate will be working within a fast-growing and dynamic environment and will be responsible for managing customer projects. The candidate will be responsible for project delivery, ensuring on-time and on-budget releases. Furthermore the selected candidate will support the organization with business development and web marketing.

Tasks will include:

- Scope, time and budget management of our customer projects
- Customer requirements analysis
- Customer communication
- Market research
- Writing blog posts and industry reports on topics related to FDI in China

Requirements

- university degree: bachelor or higher
- Internationally educated, educated in English speaking country preferred.
- Preferential majors include: business major, English major, law major, finance major.
- Excellent written and spoken English
- Experience in project management and international business experience

From our experience, we know that the people following people thrive in our organization:

- Eager to learn, wanting to kick start their professional career
- Solution-oriented people who are focusing on the goal, not the process

- Excellent communication skills
- Team work
- Adaptability and flexible
- Proactive and take initiative

To apply for this job, please send your resume and cover letter (maximum one page) to Pieter Verstraete, Director of Maxxelli Consulting via p.verstraete@maxxelli.net

More info on our company on: www.maxxelli-consulting.com.